



HOME OF PELICAN ISLAND  
NATURAL RESOURCES BOARD  
AGENDA

REGULAR MEETING  
TUESDAY, APRIL 5<sup>th</sup>, 2022 - 6:00 P.M.  
1225 MAIN STREET, SEBASTIAN, FL

*“To improve the quality of life in Sebastian by nurturing  
the balanced relationship between our citizens and our environment by  
protecting, preserving and promoting our natural resources”*

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES **-ACTION ITEM**  
March 1<sup>st</sup>, 2022 Meeting Minutes
- V. ANNOUNCEMENTS  
**Item A. Tree City USA Designation- Growth Award 3 Years**
- VI. PUBLIC INPUT
- VII. NEW BUSINESS
- VIII. OLD BUSINESS  
**Item A. Earth Day & Arbor Day Celebration Planning**
  - i. Item by Item Discussion
  - ii. Board Member Updates and Event Day Assignments
- IX. MEMBER MATTERS
- X. STAFF MATTERS
- XI. ITEMS FOR NEXT AGENDA:  
**Item A. Earth Day Event Discussion**
- XII. ADJOURNMENT

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE ON THE ABOVE MATTERS, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH APPEAL IS TO BE HEARD. SAID APPEAL MUST BE FILED WITH THE CITY CLERK'S OFFICE WITHIN TEN DAYS OF THE DATE OF ACTION. (286.0105 F.S).

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), ANYONE WHO NEEDS SPECIAL ACCOMMODATIONS FOR THIS MEETING SHOULD CONTACT THE CITY'S ADA COORDINATOR AT (407)-589-5330 AT LEAST 48 HOURS PRIOR TO THIS MEETING. TWO OR MORE ELECTED OFFICIALS MAY BE IN ATTENDANCE.



## NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

**Council Meeting Date:** April 5th, 2022

**Agenda Item Title:** IV. APPROVAL OF MINUTES **-ACTION ITEM**  
March 1<sup>st</sup>, 2022 Meeting Minutes

**Recommendation:** Submitted for Board Member approval

**Background:**

**If Agenda Item Requires Expenditure of Funds:**

Total Cost: n/a

**Attachments:** Meeting Minutes from the March 1<sup>st</sup>, 2022 Meeting

**NATURAL RESOURCES BOARD  
MINUTES OF REGULAR MEETING  
MARCH 1, 2022**

I. Chairman Stadelman called the Natural Resources Board meeting to order at 6:00 p.m.

II. Pledge of Allegiance was recited by all.

III. Roll Call

Present:

Mr. Stadelman

Dr. Carrier -- Zoom

Ms. Callaghan -- Zoom

Ms. Lovell -- Zoom

Dr. Mosblech -- Zoom (late arrival)

Ms. Valenzuela -- Zoom

Mr. Bradley -- Zoom

Ms. Ware

Mr. Carrano

Also Present:

Ms. Kim Haigler, Environmental Planner

Mr. Gary Vicars, MIS Technical Analyst

Ms. Janet Graham, Technical Writer

IV. Approval of Minutes -- January 4, 2022 and February 1, 2022 Minutes

Mr. Stadelman asked all Board members if they had had a chance to review the Minutes of January 4, 2022. All indicated they had. Mr. Stadelman called for a motion. A motion approving the Minutes of January 4, 2022 as presented was made by Mr. Carrano, seconded by Ms. Ware, and the Minutes of January 4, 2022 were approved unanimously via voice vote.

Mr. Stadelman asked all Board members if they had had a chance to review the Minutes of February 1, 2022. All indicated they had. Mr. Stadelman called for a motion. A motion approving the Minutes of February 1, 2022 as presented was made by Mr. Carrano, seconded by Ms. Ware, and the Minutes of February 1, 2022 were approved unanimously via voice vote.

V. Announcements

A. Tree City USA Designation

Ms. Haigler announced that this is the 30<sup>th</sup> consecutive year that Sebastian has been recognized as a Tree City USA participant. Mr. Stadelman stated that free trees are available from the Pelican Island Audubon Society.

VI. Public Input -- None

VII. New Business

A. Guest Speaker, Keema Lenderman, Pelican Island Elementary Green Team

Ms. Lenderman introduced herself and gave some background, including being crowned as Ms. Elite Florida and also Miss Sebastian. She was invited to the meeting by Ms. Callaghan, who wanted Ms. Lenderman to talk to the Board about a program that is being run at Pelican Island Elementary School. She has an after-school group called ECO Troop. It is an empowerment group for girls focused on the environment. She described a local program that repurposes the plastic shopping bags from Walmart, Publix, etc. These are the bags that cannot be recycled. They are being turned into sleeping mats for the homeless. She called on Monica Bradley to speak on this program and display an example of the mats. Ms. Bradley displayed a sample of the mats, and she described the process that is used in making these mats. Ms. Haigler asked if volunteers are welcome, and Ms. Lenderman said that would be great if more volunteers would participate. There was discussion among the Board members and Ms. Lenderman and Ms. Bradley about the program. Ms. Lenderman said it takes at least 700 bags to make a mat, more depending on the size of the mat. Ms. Bradley said anyone can contact her regarding the program and volunteering. Ms. Haigler stated she would share Ms. Bradley's information on the Board's Facebook page.

Ms. Callaghan was instrumental in having this item on the agenda for tonight, and she thanked Ms. Lenderman and Ms. Bradley for attending and describing this project.

Dr. Carrier suggested that, with Earth Day coming up which focuses on Sustainable Sebastian, it would be great if there could be a display there to show what can be done with these bags, and perhaps this demonstration would inspire others to think of creative uses for these bags which usually wind up in landfills. Ms. Haigler said she would give Ms. Bradley her card, and she knows that UP participates in Earth Day, and maybe we could combine this with their group or make it an activity. She said staff would discuss what can be done, and maybe a table could be set up to make this a children's activity to make the "PLARN." She thinks it is a great use for plastic bags.

Ms. Lenderman described what her ECO Troop does and gave a history of the troop. The group meets one day a week for one hour after school. They also do some art projects using recycled items.

Regarding the Elite Ms. Sebastian and Florida, she described the program. Ms. Ware asked Ms. Lenderman if her group would be interested in participating in Earth Day by participating in the poster contest. Ms. Lenderman said her girls are always interested in doing posters, and they will plan on attending the Earth Day celebration. Ms. Haigler said she would coordinate the contact information. Ms. Haigler added how important the ECO Troop is. When they first were founded, they actually raised the funds to purchase the property behind Pelican Elementary School in order to conserve that land for the protection of scrub jays.

B. Pelican Island, NWR Anniversary Celebration

- i. Being held at the Refuge on Saturday, March 12 from 10 a.m. to 4 p.m.
- ii. NRB Participation at event

Ms. Haigler said every year it is an option for the NRB to participate. They have saved a spot for the NRB because the NRB is always a part of their event. It is not going to be vendor oriented this year as it has been in the past. She described what would be involved for Board members who volunteer. Mr. Stadelman stated he would be available. Ms. Valenzuela also said she might be available. Ms. Haigler will also participate. Ms. Ware volunteered. A motion approving NRB participation in the NWR Anniversary Celebration on March 12 at the Refuge was made by Mr. Carrano, seconded by Mr. Stadelman, and approved unanimously via voice vote.

VIII. Old Business

A. IRL Aquatic Preserves' Leave No Trace Program Support

- i. Spoil Island Adoption
- ii. Outreach Materials Distribution

Ms. Haigler reviewed that there was an island available that this Board was interested in adopting. She has learned that another group has adopted that island. She did send an email asking if that was something the NRB could partner with the organization on. She hopes she will hear back on that. Ms. Haigler stated she also had received some

materials from the IRL Aquatic Preserves group last week. She displayed the bags that trash can be put in. She has a case of these. If anyone is interested, she stated they are welcome to have a few. She will keep some on hand for clean-ups, but she would like to get them to people who will use them. They also left her a bag of materials such as brochures, etc. There are also plastic cards with the "Leave No Trace" ethics on them that are waterproof. She suggested they could be distributed to boat rental and kayak rental businesses in Sebastian. She asked that anyone who is interested to contact her. She will include it in an email this week. Ms. Ware volunteered to provide these to the power boat group who gives boating classes. Dr. Mosblech said she has clean-ups on a regular basis with some of her green team from the high school. She would like to have some bags if they are available. Ms. Haigler said yes, whatever she needs.

B. Earth Day & Arbor Day Celebration Planning

- i. Item-by-item discussion
- ii. Board Member Updates and Event Day Assignments

Ms. Haigler reviewed the list of the different tasks that are involved in the Earth Day Celebration (SEE ATTACHED). She stated that there are already 33 vendors and organizations signed up. She expects more. The list of vendors is already organized by Ron Paul of the Leisure Services Department, and he has done a great job. Confirmation emails have been sent to all the applicants. She has emailed the environmental organizations. Waste Management is going to be providing the shredding and electronic disposal at Barber Street. Ms. Ware said she is already signing up the artists who will be participating in the art show. She will reach out this week to the Sebastian Charter School. The girls again have agreed to do the face painting. Ms. Ware is working on getting the poster contest ready. Ms. Haigler stated that K.I.R.B.'s contact is Michael Ansley, and she is going to invite him to a Board meeting so he can introduce himself. The fire rescue permit is done. The food vendor permit will be done when all of the food vendors are signed up. Brian O'Neil is organizing the entertainment again this year. The entertainment schedule is on the last page of the agenda (SEE ATTACHED). Ms. Haigler needs volunteers to organize the raffle. Ms. Callaghan stated that she did ask the Boys and Girls Club if they could help with that activity. Ms. Haigler said that would be great. Ms. Lovell and Dr. Mosblech also volunteered to help with the event. Ms. Haigler said volunteers would be used for manning the Gopher Tortoise burrow. She needs someone to pick up the burrow and bring it to the park and then pick it up and return it to the City. Dr. Carrier volunteered for that. Ms. Callaghan said she has created a list of what volunteers could help out with the different activities. Ms. Haigler said the traditional scavenger hunt will be done this year and described how that will be carried out. She said she has lots of supplies that she can furnish to the various groups. She has not

heard from Mash Monkeys regarding serving beer. Mr. Stadelman said he would contact Mash Monkeys. Ms. Haigler said Dr. Carrier will assess the oyster wraps. She added that she will scheduling volunteer events to make seed packets and fold brochures. Ms. Ware offered to hand out flyers at the two art shows that will take place before the Earth Day event. Ms. Haigler said she would make more flyers and get them to Ms. Ware.

IX. Member Matters

Mr. Stadelman provided an update on the current manatee unusual mortality event and local outbreak of avian flu endangering our wild birds.

X. Staff Matters -- None

XI. Items for Next Agenda

A. Earth Day Event Planning Wrap-Up

XII. Adjournment

There being no further business, Mr. Stadelman called for a motion to adjourn. A motion adjourning the meeting at 7:00 p.m. was made by Ms. Ware, seconded by Mr. Carrano, and approved unanimously via voice vote.

By: \_\_\_\_\_

Date: \_\_\_\_\_

jg



## NATURAL RESOURCES BOARD AGENDA TRANSMITTAL FORM

**Council Meeting Date:** April 5<sup>th</sup>, 2022

**Agenda Item Title:** VIII. OLD BUSINESS  
Item A. Earth Day & Arbor Day Celebration Planning

**Recommendation:** Submitted for Board Member review

**Background:**

**If Agenda Item Requires Expenditure of Funds:**

Total Cost: n/a

**Attachments:** 2022 Celebration Event Planning Notes



## 2022 Sebastian NRB Earth Day Celebration Plans

**Where-** Riverview Park Sebastian, Florida

**When-** April 23, 2022

**Time-** 9:00am-4:00pm

**Set up-** 7:00am-8:30am

**Email-** nrbearthday@gmail.com

### Retail / Food Vendors (Ron, Kim, Nikki)

- ~~Send "save the date" notices to all previous vendors/ participants (Nikki)~~
- ~~Add online applications to the event website. (Kim)~~
- ~~Confirmation emails to be sent to all complete applications each Friday (Ron, Kim)~~
- ~~Create vendor site maps (Ron, Kim)~~
- Vendor Packets (Locations, rules, maps) will be emailed out to each vendor, and posted on the event website by **April 15th. (Ron, Kim)**

### Environmental Organizations (Kim)

- ~~Create/ update spreadsheet of organizational contacts~~
- ~~Send direct invites to all "environmental contacts," find new contacts for any "undeliverable" emails~~
- **Members help reach out to organizations they would like to see participate- we have more room! (ALL)**

### Waste Management (Kim)

Debbie Perez 772-413-9997

- ~~Debbie has confirmed the date for this year. Household /E-waste at Barber Street Sports Complex and Shredding in Riverview Boat Parking.~~
- ~~WM Flyers will be distributed with WM bills the month before. Also to be posted on website, TV channel, and FB Page. Submit work order.~~
- ~~WM also to supply recycling bin to be placed in the boat parking lot.~~
- ~~Paper Shredding & Electronic Disposing traffic to be directed by City.~~

### ART CLUB (Donna)

- The Art Club will be holding its annual Lagoon Art Show and Sale during event.
- Also hosting the art poster contest and doing face painting.
- 2PM poster contest winner announced on stage- prizes sponsored by Fine Arts Festival

### K.I.R.B. (KH)

Michael Ansley

- Michael Ansley is new KIRB contact
- KIRB usually hosts a clean-up from the event.
- May also host an activity?
- We will also request that she supply six recycling bins and trash bags as they did in previous years.

### I.R.C. Fire Rescue Permit (Ron)

- The second page of all vendor applications must be submitted with our permit, along with the event layout, and locations of all cooking devices.
- ~~The application and \$60.00 check is due to the City by **April 16th. (Kim)**~~

### **State Food Vendor Permit (Ron, Kim)**

- Lisa Franz, our local representative, must receive a list of food vendors, along with their license numbers and a map of their locations by **March 26th**.
- State of Florida Division of Hotels and Restaurants need to be notified by **April 16th** for Food Vendors to participate. Barbara Schoenly- Senior Inspector 400 W. Robinson St, N-802 Orlando, Fl. 32801-1757 Voice:850-487-1395 Fax: 407-317-7839 [w.MyFloridaLicense.com/dbpr](http://w.MyFloridaLicense.com/dbpr)
- Our local representative [lisa.franz@myfloridalicense.com](mailto:lisa.franz@myfloridalicense.com) 321-200-5172

### **Entertainment (Brian O'Neil)**

- Chaos Sound, will be providing sound services again this year.
- Tai Chi Demo at 9:15-10:00AM
- Line-up: Jason Nail, Golden Ukers, Robert Johnson Band
- 2PM poster contest winner announced on stage.

### **NRB Website (Kim)**

- ~~Event Flyer posted to NRB Website, on new event site, FB Page, and the Public Access Channel. The fillable vendor applications are posted on event website.~~
- Kim will continue to keep site updated

### **Raffle (Jessica, Nikki, Volunteers)**

- Most prizes to be donated by willing vendors, request for prizes is on the participant/ vendor application.
- Ron will list all vendors who checked on their application that they will be donating and print spreadsheet for us.
- Vendor prizes will be collected as the vendors arrive and registered on a form.
- Ask for cell# of raffle ticket, so winner may be notified, using Kim's work tablet

### **MOC (Charles)**

Charles to announce the bands, ask environmental trivia, and give out raffle prizes.

### **Be a Gopher Tortoise (Jeff, Volunteers)**

- Structure and materials need to be picked up before event, and brought to park
- Booth usually run day of by volunteers.

### **Scavenger Hunt (All Members Review, Kim)**

- Traditional style hunt this year
- Compile previous scavenger hunt questions, send to members for review/ideas **(Kim)**
- Grand prize to be sponsored by Sebastian Daily
- Create new "clip boards" for this year **(Kim)**

### **Other Activities (Various Participating Organizations)**

- There is a request for participants to sponsor environmental themed activities.
- Ron to create list from vendor applications.
- Kim to assist in signage and any other materials needed for activities.

### **Living Docks (IRC Coastal Engineering, Thomas, Jeff)**

- Assess the success of last year's wraps at Twin Piers
- Determine new piling locations to be wrapped
- Estimate # wraps needed and place order with IRC by **ASAP**.
- **Create flyer and solicit for volunteers (Kim)**

### **Volunteers (Ruth)**

- Volunteers are needed to participate in the clean-up event and assist with activities.
- Boys and Girls Club, Sebastian Charter Middle School, Boy Scouts
- Notify prospective organizations that we will have a volunteer sign-in sheet at the NRB booth and will gladly submit individual volunteer hours to their respective organizations.

### **NRB Booth (All)**

- Still have Tablecloths, banners, and banner stands from last year
- Main Messages:  
Sustainable Sebastian, Reduce single-use Plastic/Litter Quitter, Plant more natives
- **Need volunteers to make seed packets and fold brochures, Set date of first Event prep event, to be held at Art Club Bldg.**

### **Advertising (Kim, Donna)**

- **Create flyer (Kim)**
- ~~Printed copies of flyer, along with PDF and PNG versions emailed to Board Members to disperse.~~
- **Create School Board color flyer with disclaimer to school board for approval, then they will add to the digital backpack. (Kim)**
- Need to search out local online event calendars to market event.
- Paper/ Magazine Advertising: Kim to write press release to disperse.
- **Create half page flyers and print for local distribution. (Donna & Charles to disperse)**

**Red = needs a lot of help**

**Orange= working but not completely event ready**

**Green= Planned and on track**

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